

2.5.1. The institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

Response:

Since its founding, the college has published an annual calendar of events that includes the start of the academic year, statutory body meetings and their schedules, curricular and co-curricular activity dates, examination schedules, preparatory leave, vacations, college activities, and so on. This event calendar is made available to all stakeholders prior to the start of the calendar year. The academic calendar is a live document that has developed throughout time at the college. It provides academic direction and a set of tactics for achieving the college's academic objective. Because the calendar is distributed before the start of the academic year, students have plenty of time to organise and complete their assignments, projects, and exam preparation.

All students can participate in co-curricular and extra-curricular activities such as sports, cultural events, and academic competitions because the calendar is so flexible. This maintains a healthy balance between academics and extracurricular activity. Internally, the performance of all students admitted to the course is evaluated on a regular basis. The distribution of marks and weighting of all assessments is established by the relevant departments and communicated to students ahead of time so that they can prepare. Written tests, clinical examinations, practical examinations, and viva-vores are all examples of evaluations. Exam-related issues are handled in an open, effective, and timely manner. Question papers are produced by the relevant faculty with careful attention for uniform representation from all topics included in the syllabus.

Internal evaluations and final university tests are held in separate exam rooms. There is no place for malpractice because four or five faculty members are assigned to exam duty at a time in the exam hall, and pupils are supervised by the test superintendent via Closed Circuit Cameras at the same time (CCTV). Mobile jammers are installed in the exam room to prevent electronic gadgets from being used. The concerned department faculties conduct and analyse all internal examinations in an unbiased manner (Centralized Evaluation). Following all internal assessments, a board meeting and parent-teacher meeting are held to assess each student's progress.

Seminars, workshops, clinical society meetings, academic meetings, conferences, special lecturers, remedial classes, and coaching classes are all scheduled according to the institution's calendar of activities and do not interfere with regular sessions. Apart from their regular academic calendar events, students have plenty of opportunity to work on projects, attend seminars and workshops, and present scientific papers and

posters at national and international conferences. The university ensures that students are not burdened with completing their academic assignments.